

Urgent Requirement: Interns for Data Quality Assurance at Dvara Research

Dvara Research seeks **four interns** for an **immediate, short-term** role focussed on data quality assurance. This position, **based in Bangalore**, involves validating field survey data and maintaining exceptional standards of data accuracy.

About the Position

Roles and responsibilities:

- **Audit data:** Conduct data audits, including audio audits, to ensure data is accurate and complete
- **Record and analyse data:** Extract data from the audio audits and identify any inconsistencies or anomalies
- **Develop checks and standards:** Collaborate with the team to develop and implement additional quality control checks as required
- **Documentation and reporting:** Prepare detailed quality control (QC) reports to document identified inconsistencies and errors

Expected skills:

- Native proficiency in Hindi (spoken and written)
- Basic familiarity with spreadsheet software (e.g., Excel, Google Sheets)
- Exceptional attention to detail with strong error identification and troubleshooting capabilities
- Strong analytical thinking with the ability to spot trends and inconsistencies in data
- Commitment to quality, ensuring adherence to high-quality standards

Qualification:

- Open to candidates pursuing or who have completed undergraduate studies
- Prior experience in data QC is helpful but not mandatory

Remuneration and Location:

- The remuneration offered will be competitive
- This position is based in Bangalore

Duration - This is a short-term internship for a **1-month** period, **starting immediately** to support high-priority QC tasks.

Application Instructions:

Interested candidates may send their CV and cover letter to jobs.research@dvara.com explicitly mentioning "Intern [Your Name]" in the subject line. Only shortlisted candidates will be contacted for further consideration.

Organisation Profile

Dvara Research is an independent, non-partisan, not-for-profit policy research institution based in India. Its mission is to ensure that every low-income household and every small enterprise has complete access to suitable financial services and social security through a range of channels that enable them to use these services securely and confidently.